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ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS (FAC)
MEETING MINUTES
November 7, 2022 – 6:30 PM
Washington-Liberty Annex – Common Area

In Attendance: Jeff Chambers, Rosa Cheney (Chair), Michael DePalma, Michael Freda, Kateri
Garcia, Iliana Gonzales, Renee Harber, Cynthia Hilton, Sally Hoekstra, Lois Koontz, Zachary
Larnard, Steven Leutner, Kelley Litzner (Vice-Chair)
1. Welcome & Approve October Minutes: Minutes Approved.

2. Public Comment: None.

3. Liaison Update:
a. CTE Evaluation Commission: Rebecca Hunter – No info on first meeting
b. Plan Langston Blvd: David Goodman – no updates
c. ACTL: Rebecca Hunter – no FAC items
d. BAC: Cynthia Hilton – BAC asked for volunteers to be liaisons to other
committees. Some BAC members expressed interest in FAC issues. Chair
discussed a “Chairs Meeting”
e. JFAC: Rosa Cheney – JFAC not sending us a liaison, but they were hoping we
would send them one. Commitment is to attend meetings and liaison on behalf
of FAC.

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b. FAC member: request to spell out acronyms in the update. Inquired about
installation of security cameras. JC answered that it’s under the Security program
(Safety, Security, Risk and Emergency Management = SSREM)
c. FAC member: request to also add a brief explanation of each current/future
project to provide context for the read-ahead.
d. FAC member: requested a tour of 4420 Fairfax Dr (New Fenwick Building for
Adult Education). JC: may be possible once coordination and use permit
complete. Will re-use all equipment from the old Fenwick Building
e. FAC Chair: wanted to hear more about the Heights Building (H-B Woodlawn and
Shriver Programs) gas lease. JC: gas company came back with a huge overrun;
noted they didn’t have all the documentation and that APS was working through
a settlement/agreement with the utility company.
f. FAC member: for vestibule projects, were there other CIP projects that haven’t
been addressed yet? JC: moved all security projects forward so that they’re done
all at once instead of spreading them out.

5. Facilities & Operations: Feedback on APS Facility Locations 1891 – 2022
a. FAC member: thought it was terrific to put everyone on one map
b. Michael DePalma: wanted to show to the FAC first before posting for public
comment to be sure that it was clear and not confusing to the observer
c. FAC Chair: Had comments on helpful modifications to the map view to help
differentiate between features, etc. Noted that there’s a great interactive
mapping site for DC to see changes over time. On historic places, if doing
inventory of historic places, it would be interesting to see if these buildings are
on the historic register and what they’re being utilized for.
d. FAC member: buildings that we no longer control, but which were used as
schools or APS facilities in the past, can they be re-used again as school space.
e. MD: explained where data came from, some of the discrepancies in the data,
and projects using students and GIS data that led to an interactive map. This map
could serve as another project.
f. FAC member: would be good to list what buildings were previously used for.
Also, would be nice to tour some of these sites.

6. Arlington Facilities and Student Accommodation Plan (AFSAP) Status and Direction:
FAC Feedback by Dec. 16.
a. Presentation by Iliana Gonzales (APS) – Director of Strategic Planning – and Lois
Koontz
i. Goal: re-establish AFSAP and CIP planning cycle; provide rationale for the
next CIP and planning projects; defines options for managing enrollment;
and timeline adjusted, providing opportunity for advisory committees to
give feedback to the School Board

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ii. Committee’s Action: Review AFSAP and changes for 2023; review outline
of content, consider what is missing; propose a different name for AFSAP;
send FAC considerations for adjustment to 2023 AFSAP to P&E by Dec.
16, 2022; and schedule time for FAC to provide feedback on AFSAP
options between June and Sept 2023.
iii. AFSAP sets the stage for the CIP; not just a financial plan like the CIP, but
also includes all the strategic, long-term plans for APS
iv. AFSAP adds new content: new analysis and proposed topics
v. Addresses concerns related to details behind CIP; AFSAP will act as the
initial draft for the next CIP.
vi. Question for 2023: Should the 2023 AFSAP continue to align with the
Arlington County Comprehensive Plan?
b. FAC member: do you intuitively know if PreK enrollment is a better indicator
than birth? Ans: will look back several years to see if it will help improve your
numbers. Another FAC member noted that, because of PreK caps and other
issues, it was not a very useful data point. APS staff noted that all-Arlington PreK
might be a good indicator.
c. FAC member: regarding enrollment, will certain things be addressed (like choice
schools) in the document? Ans.: yes, it will.
d. FAC Chair: please add a bullet for next time that notes when the next CIP will be
adopted.
e. FAC Chair: members should grab a table of contents handout and we’ll forego
the discussion in lieu of FAC members providing feedback on the proposed table
of contents. Can discuss potential updates via email or in a virtual December
meeting.

7. Swing Space Brainstorming: FAC Feedback by Nov. 23
a. FAC Action: brainstorm swing space options in accordance with Swing Space
Project Plan.
b. FAC Chair: exercise this evening is brainstorming specific locations that might be
useful.
c. Four tasks on project plan: Swing Space List; Develop Ed Specs for swing space;
Criteria used to evaluate swing space options; Evaluate each swing space
options.
d. FAC member: are we focused on elementary swing space?
Ans: Yes, this exercise is focused solely on elementary swing space,p spapa swiusen1je

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ii. Has APS spoken to anyone at Arlington County Economic Development
where there could be a building not used for a while that could be
repurposed for schools?
iii. Office space with green space nearby
iv. Barcroft Community Center Complex
v. Convert Middle School to an elementary school swing and the Middle
School goes to a repurposed office space
vi. Federal Land (Fort Myer, Federal Parks, etc.) that might allow for
temporary tenants
vii. Relocatables near Kenmore and Cardinal where there’s enough green
space to go around
viii. Turn Middle School into swing space and re-assign those middle
schoolers to other middle schools that may be under-utilized
ix. Partial construction attached to current school
x. Crystal City underground; other spaces with play space on top of the
building.
xi. Landmark Mall (outside the County).
xii. YMCA-sized site: ask them to add a 5th floor for school swing space
xiii. Riverhouse property or other ground-floor developers.
xiv. Ballston Mall.
xv. Use option schools as “thermostat” and reduce populations elsewhere,
then redistrict and open one elementary school as swing space.